



**Closing Meeting**  
**Adana, TURKEY, 4<sup>th</sup>- 5<sup>th</sup> October 2019**

**AGENDA**

Venue: Adana Vocational School of Higher Education, Çukurova University, Adana, TR

4 <sup>th</sup> October 2019		
09:00 - 09:15	Meeting Partners at the Hotel Lobby	Çukurova MEM
09.15 – 09.30	Arriving at the Meeting Venue	Çukurova MEM
09:30 - 09:45	Coffee break	
09:45 - 12:30	Welcoming of Partners and Useful Information Reviewing of the Agenda Approval of Porto's meeting minutes Verification of the table of tasks' achievements	Çukurova MEM
12:30 - 14:30	Lunch break	
14:30 - 16:00	IO1, IO2, IO3 & IO4	Allpartners
16:00 - 16:15	Coffee break	
16:15 - 17:30	IO5, IO6 & Digital Literacy	Allpartners
17:30	End of meeting day	
19:00	Dinner	

5 <sup>th</sup> October 2019		
10:00 - 10:45	Quality Management, Monitoring & Evaluation and Dissemination of Results	ÇU/All partners
10:45 - 11:00	Coffee-break -	
11:00 - 11:30	Table of Tasks for project's closure (Final Report)	Çukurova MEM & All partners
11:30 - 12:00	Delivery of Certificates	Çukurova MEM
12:00 - 14:00	Lunch break	
14:00 - 19:00	Social-Cultural Activities	
19:00	Dinner	